

Rogers Park Garden Group

APPLICATION FOR ADOPT THE PUBLIC WAY GRANTS FOR CHILDREN AND YOUTH – 2016

The Rogers Park Garden Group (RPGG) is pleased to be able to offer a limited number of **GRANTS** to agencies or organizations that work with children and youth for gardening or related programs.

Program Details

<i>Who is eligible to apply?</i>	Any licensed agency or organization that has a reputable program for children or youth.
<i>What form does the grant take?</i>	<p>Grant recipients will receive gift certificates to Gethsemane Gardens in Andersonville to purchase plants, soil and/or soil amendments and mulch. Purchases can be charged to the RPGG account.</p> <p>Grant amounts will depend on the size and needs of the garden and what funds are available.</p> <p>Grants are accepted and reviewed at any time in the year and are distributed to eligible programs on a first-come, first-serve basis.</p>
<i>What projects are eligible?</i>	<p>Any project that can demonstrate that it:</p> <ul style="list-style-type: none">• Is sponsored by an agency or organization with experience in providing excellent programming for children or youth• Provides children and youth with hands-on gardening experience and education• Is located in Rogers Park, specifically: south of Evanston, east of Ridge, north of Devon,• Is capable of completion by the end of the 2016 gardening season (for exceptions, see below)• Will be undertaken by people with the capacity to complete and maintain it – e.g., weed and water• Has a realistic budget

Adopt the Public Way is made possible by the generous contributions of the Rogers Park Garden Group members, donors and sponsors; and by the proceeds from plant sales and other fundraisers.

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<i>What is expected of me?</i>	Applicants must agree to: <ul style="list-style-type: none">• Use the grant money only for the project included in the grant request and only for plant material, soil or soil amendments.• Report on the status of the project to the RPGG by September 30, 2016.
<i>What do I need to do to apply?</i>	Send the following to one of the addresses noted below: <ul style="list-style-type: none">• The completed Project Description (attached)• The completed Intent Statement (attached)• The completed Budget Form (attached)
<i>What is the grant process?</i>	After grants are received: <ul style="list-style-type: none">• An RPGG representative will contact you for a site visit• The Organizing Committee of the RPGG will make a decision• You will be notified by email of the decision and the gift certificates will be mailed to you.

Email your application to: alison.zehr@gmail.com **OR** mail your proposal to: Alison Zehr
773-381-3808 1215 W. Lunt 1A
Chicago, IL 60626

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PROJECT DESCRIPTION

Your Name:	
Your Organization:	
Organization's Address	
Your Email Address:	
Your Phone Number:	Evening:

Project address and description of location:

PLEASE DESCRIBE (PLEASE BE BRIEF):

1. What the project will accomplish:
2. Your agency/organization:
3. Why you are interested in doing the project:
4. Who will be involved and what will they do:
5. When the children/youth will be working in the garden (i.e., from May, 1 to June 10, 2015) and who will maintain it when the children/youth aren't there:

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BUDGET FORM

CASH INCOME:

Amount requested from RPKG (see note, at bottom of this form)

\$ _____

Sources and amounts of other income –

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\$ _____

TOTAL INCOME

\$ _____

CASH EXPENSES:

*Eligible for RPKG funding
(see note at bottom of this form)*

{ Soil, soil amendments, mulch
Plant materials

\$ _____

\$ _____

Equipment rental

\$ _____

Tool purchases

\$ _____

Other site enhancements: (please specify)

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\$ _____

Other expenses: (please specify)

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\$ _____

TOTAL EXPENSES (should equal Total Income; if not, please explain):

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\$ _____

IN-KIND GIFTS:

If you expect to receive any in-kind gifts, please indicate both item and donor for each, and a total value:

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\$ _____

NOTE: RPKG's Adopt A Public Way Grant monies may only be used for soil, soil amendments, mulch, and plant materials. Therefore, your grant request from RPKG must be equal to or less than your total budgeted cost of the above listed items. All other budgeted cash expenses must be paid for from other sources of income.

FEEL FREE TO ADD LINES TO THIS BUDGET IF NEEDED.

